

WV ARF TEMP04A Quarterly Report

Vendor Name: _____ Signature: _____

Reporting Criteria: TEMP04A Date: _____

Reporting Period: _____

Report Due: _____

Notes:

1. Reports are due by the 5th working day of August, November, February, and May.
2. If a temporary worker has worked in more than one classification, list each classification. Each line of entry should only cover one assignment. If an individual has had more than one assignment in an agency, those assignments should be listed on separate lines, but grouped together on the sheet(s)..

No.	Employee Name	Classification	Agency(s) Worked	Hours Current Quarter	Hours Last 12 Months
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Summary Information from All Pages (Fill in the blocks below)

	Number of Temporary Worker Placements	Total Hours for All Placements	Dollars Billed/Current Quarter	Total Dollars Billed - TEMP04A	

No.	Employee Name	Classification	Agency(s) Worked	Hours Current Quarter	Hours Last 12 Months
30					
31					
32					
33					
34					
35					
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No.	Employee Name	Classification	Agency(s) Worked	Hours Current Quarter	Hours Last 12 Months
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